**Letter Giving Notice to Remedy Breach**

**Introduction**

The letter giving notice to remedy breach is a formal document that notifies the other party of their breach of contract.

**Purpose**

The letter explains the nature of the breach and the specific provisions of the contract that have been violated.

**Remedial action**

The letter requests that the other party take remedial action to remedy the breach within a specified timeframe.

**Consequences of non-remedial action**

The letter outlines the consequences of non-remedial action, including legal action if necessary.

**Follow-up**

The letter specifies that the sender will follow up with the other party to ensure that remedial action has been taken within the specified timeframe.

**Breach notice provision**

The letter refers to the breach notice provision of the contract, which requires that the other party be given notice of any breach and an opportunity to remedy the breach.

**Payment**

The letter specifies any payment obligations that the other party may have as a result of the breach.

**Non-disclosure**

The letter reminds the other party of their obligation to maintain confidentiality of any information obtained under the contract.

**Consequences of breach**

The letter outlines the consequences of breach of the contract, including legal action if necessary.

**Contact information**

The letter includes contact information for the sender in case the other party has any questions or concerns.